Minutes from Media Technology Study Board Meeting 2023.12
Wednesday, January 17, 2024

Present members: **Secretaries:**
Claus B. Madsen (CBM)   Anne-Marie Rasmussen (AMR)
Olga Timcenko (OT)
David Meredith (DM)
Carlos Diaz (CD)
Mads Nyborg Jespersen (MNJ)

Present observers:
Jesper Rindom Jensen (JRJ), observer VIP staff, ES
Sofie Julsgaard Nielsen (SJN), observer, study counselor CPH

Absent:
Nis Ovesen (NOVE), observer
Lukas Gade Ravnsborg (LGR)
Asger Arendt Langhoff (AL)
Kit Valentin (KV), observer MED student AAL
Doğa Gürler (DG), observer LID student
Jeanette Karina Ærengren (JKÆ), observer, study counselor AAL
Nicolai Reinhold Schøler (NRS), observer, study counselor AAL

Agenda		Enclosure
1.	Approval of agenda and minutes from last meeting	2023-12-1
2.	Information from the Chairman • Goodbye to members that will not continue in the study board	
3.	Information from the Vice chairman	
4.	Status on the action plan from meeting no. 2023.11	2023-12-2
5.	Study plan revision • Artificial Intelligence Engineering, B.Eng • Medialogy BSc. • Medialogy MSc. • Sound and Music Computing, MSc. • Service System Design MSc. • Lighting Design MSc.	
6.	Self-evaluation action plan • Artificial Intelligence Engineering, B.Eng • Medialogy BSc. • Medialogy MSc. • Sound and Music Computing, MSc. • Service System Design MSc. • Lighting Design MSc.	
7.	Nomination for candidate for Head of Studies position	2023-12-3
8.	Semester group meeting minutes, Fall 2023	2023-12-4
9.	Annual report: Censor corps • "Diplomingeniøruddannelserne" • "Civilingeniøruddannelserne"	2023-12-5
10.	Semester descriptions, Spring 2024	
11.	Any other business	
12.	Dispensations • Information from the study board secretariat • Cases (if any)	

1.   Approval of the agenda and minutes
Approval of agenda: Topic 7 is a closed point for full members only. Agenda approved.
Approval of minutes from the previous meeting: Minutes approved.

2.   Information from the Chairman
Thank you for the effort to the members that will not continue in the new Study Board period starting from February.

3.   Information from the Vice chairman
Nothing for this meeting.

4.   Status on the action plan from meeting no. 2023.11

Evaluation of study activities, MED3C
CBM will contact HSF regarding the setup of MED3C.
13.12.23: Not handled yet.
17.01.24: There has been some discussion regarding this topic. CBM has had good e-mail conversation with section leader in CPH. Section leader was not worried about it and understood the observations and will address the topic at a Brownback meeting later. CBM has not received anything after that. Perhaps the new Study Board will be willing to investigate the study plan structure and address that staffing issues could have some influence on the study plan.
To be removed from the action plan.

Discussion on Generative AI
CBM will secure to address all students with the possibility to follow a Micro credential course regarding Generative AI.
08.11.23: Not handled yet.
13.12.23: Not handled yet.
17.01.24: Not handled yet.
Remains in the action plan.

Any other business, POSEO question:
CBM will contact Mette Hvass and Georgios Triantafyllidis from LID to hear about experiences and solutions regarding bad ratings from POSEO companies.
08.11.23: Not handled yet.
13.12.23: Not handled yet.
17.01.24: Not handled yet.
Remains in the action plan.

Awareness of "GitHub co-pilot":
CBM will make awareness of "GitHub co-pilot" for the students in programming classes.
17.01.24: Not handled yet. We had a debate about whether it is the students or the programming course lecturers that should be informed. CBM will contact the teachers for a start.
Remains in the action plan.

5.   Study plan revision

- **Artificial Intelligence Engineering, B.Eng**
- **Medialogy BSc. and Medialogy, MSc. AAL**
- **Medialogy BSc. and Medialogy, MSc. CPH**
- **Sound and Music Computing, MSc.**
- **Service System Design, MSc.**
- **Lighting Design, MSc.**

Nothing new.

6.   Self-evaluation action plan

- **Artificial Intelligence Engineering, B.Eng**
- **Medialogy BSc. and Medialogy, MSc. AAL**
- **Medialogy BSc. and Medialogy, MSc. CPH**
- **Sound and Music Computing, MSc. CPH**
- **Service System Design, MSc.**
- **Lighting Design, MSc.**

There is a meeting planned with the Vice dean for education in February, where the actions will be debated.

7.   Nomination of candidate for Head of Studies position

As Head of Studies Nis Ovesen will end his employment at Aalborg University by January 31st, 2024, a new Head of Studies needs to be appointed. The Study Board will appoint a potential candidate and inform Head of Department and the Dean.
As the nomination was confidential this topic is closed.

8.   Semester group meeting minutes, Fall 2023

CPH:
MED1C SGM3 SEM 2023 – Moodle confusion. No further comments.
MED3C SGM2 2023 – No further comments.
SSD7 SGM1 2023 – Easy and clear access to the latest study plan. AMR: study secretaries will focus on the correct link in the semester descriptions on Moodle.
SSD7 SGM2 2023 – No further comments.
SSD7 SGM3 SEM 2023 - No further comments.

AAL:
DAKI1 SGM3 SEM 2023 – Study start information could have been better. No further comments.
MED1A SGM3 SEM 2023 – PBL is still not working perfectly. Alcohol is still an issue. No further comments.
MED3A SGM3 SEM 2023 – Topic 6, improvement – tighter connection between math course and the project is wanted. Task for the new Head of Studies.
MED5A SGM3 SEM 2023 – Debate about whether the DIU (PE) course should be the primary course on this semester.

MED7A SGM3 SEM 2023 – The students would like to get more information about elective courses on MED8.

Generally, the elective courses are a headache in terms of running the semesters. Another task for the new Head of Studies.

We had a debate about who is informing the students about elective courses. Maybe not handled the same way in both Aalborg and Copenhagen.

9. Annual report: Censor corps

"Diplomingeniøruddannelsen" – DAKI education – no comments.

"Civilingeniøruddannelserne" – Other educations under our programs – no comments.

We expect to see a new system in 2026. Main issue with a new system is to secure that we do not use the same censor too many times. When we look over the different areas of the country the grades are being devaluated a little bit.

We had a general debate about grading. If we see semester evaluation reports and grade statistics then it is of course possible to comment directly as a coordinator to the teacher, or the study board can contact the section or coordinator or teacher. In worst scenario the dean could also contact the department.

CD: Some students come from HTX and they are generally better at programming than fellow students from other high schools.

We had a debate about the grade scale and inflation. There are pros and cons. If the students are so good that they receive a 12 in their project report, then we might have to make things more difficult in the study plan.

10. Semester descriptions, Spring 2024

The Study Board secretariat has prepared and send out a document to the study secretaries regarding exam formats 8.0. They received the mail December 12, 2023.

Yesterday the study secretaries received a mail with a reminder that Moodle will be open for students January 20, 2024, and that some links to the study plans needs to be updated.

11. Any other business
Nothing.

12. Dispensations
- **Information from the study board secretariat**
  None.
- **Cases (closed point)**
  None.

Actions:

Discussion on Generative AI
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Topics/actions to the next meeting agenda:

- Study plan revision and self-evaluation
- Dispensations (last topic in the agenda)
- Annual report: Computer Science censor corps - the report is still not available (17-01-2023)