Template for status seminar assessment report

*The PhD status seminar is based on a 30-45 min presentation of the research progress in the first 11 months and the after 11 months updated PhD plan. The presentation is followed by a discussion led by the opponent and with participation of all attendees.*

*This template is to be filled out by the opponent at the PhD status seminar and must be sent to the PhD student afterwards.*

*The main purpose of the status seminar is to evaluate*

1. *Whether the progress is at the level to be expected after almost one year of studies.*
2. *Whether the plan for the remaining two years is feasible, the scientific level of the proposed research is adequate, and will likely lead to a successful completion of the PhD study within the nominated time.*

*Any remarks to the above must be included in the status seminar assessment report.*

*Text written in italic are explanations to the template and should be deleted by the opponent when completing the evaluation. Red text should be substituted by the appropriate information by the opponent.*

**Status seminar assessment of PhD student name:**

Working title of the thesis: thesis title

Belonging to research programme/section (if applicable): XXXX

The status seminar opponent (appointed by the Head of the Doctoral Programme and approved by the Head of Department) is

* Opponent: Title and name, affiliation (place of employment), and E-mail.

Supervisor for the thesis: title, name, affiliation.

Co-supervisor for the thesis (if applicable): title, name, affiliation.

**Evaluation of the first year**

**Description of the work already completed**
*Fill out evaluation of work already completed (5-10 lines). Address especially objectives and scientific level. Is this what we would expect after almost one year of studies? Is the work completed in accordance with the original PhD plan?*

**Publications already submitted and/or published**

*Brief assessment of publications (5-10 lines).* *Evaluate* *the PhD student’s publications (drafts, abstracts, manuscripts, submitted full papers and published papers). Discuss the quality and progress with publications and note the status as well as the below information for the papers being discussed in the status seminar. It must be concluded whether the PhD student follows the publication plan as stated in the preliminary PhD plan.*

* Paper 1: Title, authors, name of journal/conference, and status (raw manuscript, submitted, in press or printed).
* Paper 2: Title, authors, name of journal/conference, and status (raw manuscript, submitted, in press or printed).
* Paper 3: Title, authors, name of journal/conference, and status (raw manuscript, submitted, in press or printed).
* …

**Cooperation with the supervisor**

*Evaluate whether the supervision works satisfactorily for both supervisor(s) and the PhD student. Possible needs for changes must be identified (3-5 lines).*

**Evaluation of the plan for the remaining two years**

**Plans for future research and publications**

*Evaluate whether the plans are feasible and the scientific level is adequate (5-10 lines). The PhD plan must include project objectives in the form of main hypotheses and/or research questions. Does the PhD plan have thorough and clear descriptions of project objectives, methodology and deliverables? Suggestions for directions for research and venues for publication are encouraged.*

**Time schedule**

*Evaluate the time schedule and addresses necessary editions and changes to be implemented in the final PhD plan (app. 5 lines). Is the time schedule feasible and likely to lead to a successful completion of the PhD study within the nominal time?*

**PhD courses**

*Evaluate whether the PhD course plan is appropriate and being followed (for the part related to the period up to the status seminar). Which courses have been taken, which are pending? Are changes of PhD courses foreseen? Possible study circle activities must be debated (3-5 lines).*

**Plans for stays abroad:**

*Evaluate whether the plans for stays abroad complies with the requirements from the Ministerial Order. That is, student must visit active research environments, preferably at least 3 months in total.*

**Oral presentation and discussion**

*The opponent briefly addresses oral presentation techniques and language (2-3 lines).*

**Overall evaluation of the PhD students’ progress**

*A summing up of the above elements of the PhD study leading to a single statement, which can be:*

* *Yes, the PhD student follows the PhD plan and the scientific level is adequate after 11 months. The plan for the remaining time is satisfactory.*
* *Partly, the PhD student does not follow the PhD plan in (specified sections) or the plan for the remaining time is not satisfactory.*
* *No, the PhD students’ progress is not satisfactory, the PhD plan is not being followed in (specified sections) and (if applicable) the scientific level is not as to be expected for a PhD student having studied for 11 months. A re-establishment plan must be considered.*

*Any actions to be included in the final PhD plan must be identified and stated.*

*Dated and signed by the opponent.*

Date Signature of opponent.