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## Minutes from Media Technology Study Board Meeting 2023.9 Wednesday, October 11, 2023

**Present members:**

Claus B. Madsen (CBM)  
Cumhur Erkut (CER)  
Olga Timcenko (OT)  
David Meredith (DM)  
Lukas Gade Ravnsborg (LGR)  
Mads Nyborg Jespersen (MNJ)

**Secretaries:**

Anne-Marie Rasmussen (AMR)

**Present observers:**

Sofie Julsgaard Nielsen (SJN), observer, study counselor CPH  
Carlos Diaz (CD), observer VIP staff, CPH  
Doğa Gürler (DG), observer LID student

**Absent:**

Asger Arendt Langhoff (AL)  
Jesper Rindom Jensen (JRJ), observer VIP staff, ES  
Nis Ovesen (NOVE), observer  
Kit Valentin (KV), observer MED student AAL  
Atle Søbørg Nyhus (ASN), observer, study counselor CPH  
Jeanette Karina Ærengren (JKÆ), observer, study counselor AAL  
Nicolai Reinhold Schøler (NRS), observer, study counselor AAL  
Signe Sølgaard Garp (SSGA)

**Minutes keeper:**

Anne-Marie Rasmussen

Agenda		Enclosure
1.	Approval of agenda and minutes from last meeting	2023-9-1
2.	Information from the Chairman	
3.	Information from the Vice chairman	
4.	Status on the action plan from meeting no. 2023.8	2023-9-2
5.	Study plan revision <ul style="list-style-type: none"> <li>• Artificial Intelligence Engineering, B.Eng</li> <li>• Medialogy BSc.</li> <li>• Medialogy MSc.</li> <li>• Sound and Music Computing, MSc.</li> <li>• Service System Design MSc.</li> <li>• Lighting Design MSc.</li> </ul>	
6.	Self-evaluation action plan <ul style="list-style-type: none"> <li>• Medialogy BSc.</li> <li>• Medialogy MSc.</li> <li>• Sound and Music Computing, MSc.</li> <li>• Service System Design MSc.</li> <li>• Lighting Design MSc.</li> </ul>	
7.	Semester group meeting minutes, Fall 2023 <b>Please read the ones from your own campus</b>	2023-9-3
8.	Evaluation of study programmes, Spring 2023	2023-9-4
9.	Evaluation of the study environment, Spring 2023	2023-9-5
10.	Evaluation of the study activities, Spring 2023	2023-9-6



11.	Discussion on Generative AI	2023-9-7
12.	Any other business	
13.	Dispensations <ul style="list-style-type: none"><li>• Information from the study board secretariat</li><li>• cases (none)</li></ul>	

## 1. Approval of the agenda and minutes

Carlos Diaz (CD) participated in this meeting as a VIP observer from CPH as the actual VIP member of the Study Board ended his position at AAU before summer holiday. Welcome to Carlos.

**Action:** CBM would like to investigate if CD can obtain a full membership of the study board rather than an observer role.

**Approval of agenda:** Agenda approved.

**Approval of minutes from the previous meeting:** Minutes approved.

## 2. Information from the Chairman

Hans Jørgen Andersen (head of department) visited the last study board meeting to present some thoughts and inputs to the faculty process regarding the ongoing master education reform. The inputs and our feedback were presented for the dean last Friday.

The TECH faculty has chosen to go forward with two different scenarios (in our department) that will be presented as possible options for our Rector to "work with" in the coming dialogue in the national reform workgroup.

Our department has decided to contribute to the following:

Scenario 1: Urban Design cand.tech / Architecture and Design (may be converted to professional MSc education).

Scenario 2: Medialogy cand.scient. (may be converted to 75 ECTS MSc education).

It is important to state that this is very early in the process and that things very well may change.

## 3. Information from the Vice chairman

The AAU election is right now going on. And LGR is communicating with some of the students in CPH to encourage them to stand for election.

CBM has visited MED3 and MED5 in Aalborg to inform them about the study board work and the election. The goal was to convince them that it would be a good idea to represent the students in the study board. At least one student has decided to stand for election as a result of this.

SSGA has visited MED1 and MED3 during the last week. AMR will visit DAKI1 and MED1 Friday this week. We expect that it can be a challenge to fill out all the seats in the study board.

## 4. Status on the action plan from meeting no. 2023.8



### **Minimum admission requirements 2.0 for the 2024 intake**

All master programs must make new, more specific admission requirements for the 2024 intake. Not handled yet.

15.12.22: Not handled yet.

18.01.23: Not handled yet.

08.02.23: Not handled yet.

08.03.23: Not handled yet.

12.04.23: Not handled yet. CBM will start the process.

03.05.23: Not handled yet. CBM is waiting for Ellen (Programme coordinator for LiD) is back from sick leave.

17.08.23: We had a debate about this topic. What does the admission criteria mean, and how will we be able to write them correctly in the study plans. It seems that the administrative system at AAU would like to have an algorithmically system to handle it, however in reality the programmes' designated application reviewers apply a more holistic approach, evaluating each individual applicant on general suitability and likelihood of succeeding on the programme. The main purposes of the admission criteria are 1) to discourage applications from not-qualified students, and 2) to give potential students a clear idea what background is needed to succeed on the programme.

13.09.23: CBM will ask the program coordinators to hear if they are fine with the admission criterias as they are.

11.10.23: Not handled yet. **Remains in the action plan.**

### **Types of evaluation reports**

CBM will ask NOVE about the Program Evaluation Report process.

11.10.23: It is decided that the annual meetings with the program responsible staff will look at these evaluation reports. **To be removed from the action plan.**

## **5. Study plan revision**

- **Artificial Intelligence Engineering, B.Eng**
- **Medialogy B.Sc. and Medialogy, M.Sc. AAL**
- **Medialogy B.Sc. and Medialogy, M.Sc. CPH**
- **Sound and Music Computing, MSc.**
- **Service System Design, MSc.**
- **Lighting Design, MSc.**

We had a small debate about the SMC program and how it can be part of the Medialogy MSc. program in the future. We ended up talking about having the specialization in both AAL and CPH.

**Action:** CBM would like to know what happens with the SMC specialization and if it will be part of the Medialogy MSc program in both AAL and CPH. When will the revision work begin?

## **6. Self-evaluation action plan**



- **Medialogy B.Sc. and Medialogy, M.Sc. AAL**
- **Medialogy B.Sc. and Medialogy, M.Sc. CPH**
- **Sound and Music Computing, MSc. CPH**
- **Service System Design, MSc.**
- **Lighting Design, MSc.**

CBM: For your information, there is an action regarding students self-reporting weekly workload at Service System Design MSc. Program. And it is too low. CBM has had a meeting with Amalia de Götzen and Luca Simeone from the Service System Design group and they have made some analysis work regarding this.

It seems that the students tend to report less hours than they normally use. Sometimes the surveys do not count all the students, and by that it might not give a realistic picture. The staff will try to articulate this to the students.

There was also a meeting with the program responsible staff for Lighting Design. The study plan needs to be updated with minor topics. Among other things the exam information needs adjustment.

Nothing further to this topic.

## **7. Semester group meeting minutes, Fall 2023**

### **AAL:**

DAKI SGM1	Nothing to note.
MED1A SGM1	Nothing to note.
MED3A SGM1	Group environment and lecture rooms – not an action for the study board. Nothing to note.
MED5A SGM1	Nothing to note.
MED7A SGM1	Nothing to note.

We had a minor debate about the template for the semester group meeting minutes. It would be great if it could be adjusted with an extra topic regarding points of attention. One for the Study Board and one for others.

**Action:** CBM will try to investigate if it is possible to change the new template for semester group meeting minutes. It would be great if it could be adjusted with an extra topic regarding points of attention. One for the Study Board and one for others.

## **8. Evaluation of study programs, Spring 2023**



This topic is regarding evaluation of study programs.

**CPH:**

LID (MSc) – 4 respondents. Not super high. One student was not happy about the group work. Two students claim that the quality of thesis supervision was very low. Staffing could be an issue regarding long-term illness.

**Action:** CBM would like to ask the LID program responsible regarding student reported low quality thesis supervision.

MEDC (BSc) – 10 respondents. A few students are not happy with the education. Some students finds that the program is very broad. Workloads seem to be okay. Two modules that are least important – CGP and RAT. In the new study plan for this education these two courses no longer exist.

MEDC (MSc) – 7 respondents. Low. 4 respondents have already gotten a job. 3 was in a project-oriented work in an external organization.

SMC (MSc) – 4 respondents. One person group for the thesis. High quality in supervision. The student self-reported workload is too low.

**Action:** CBM needs to address the students self-reported workload the SMC program responsible.

SSD (MSc) - 9 respondents. Both one person groups and groups with more students. Most of them are getting good supervision. Content is fine. Workload is not that high.

**AAL:**

MEDA (BSc) – 8 respondents. Most of them seems to be quite happy with the program. Workload is not high. No further comments.

MEDA (MSc) – 5 respondents. Some are happy about the program. Internships seem to be pleasing. Weekly workload significantly higher. Project work with external partners could be better.



## 9. Evaluation of the study environment, Spring 2023

### CPH:

MED2C  
MED4C  
MED6C  
MED8C  
MED10C  
LID8  
LID10  
SMC8  
SMC10  
SSD8  
SSD10

### AAL:

MED2A  
MED4A  
MED6A  
MED8A  
MED10A

Comments / conclusion:

### Topic to the next meeting agenda:

CBM – due to illness in near family and lack of time to prepare this topic properly, we will handle it at the next meeting.

## 10. Evaluation of the study activities, Spring 2023

### CPH:

LID8 – 30% response rate. The semester went well. The grades look fine.

MED2C – The report is lacking due to the coordinator got a new job.

MED4C – It has been a stressful semester. Some negativities regarding the Audio processing course and how it should be implemented in the project exams. CE – it seems that the students did not even spend time to look at what to do to pass.

The feedback from the students to the teacher was not fine. For the first time the lecturer does not know how good the students really are. Has never happened before. The class was disengaged and could not see the value of the course. The teacher will change the content till next time. Will suggest that we change the study plan back to have three mandatory courses and include some technical topics would be preferred with collaboration between the three modules. And



communicate with the teacher in AAL. Finally, also debate how the semester is coordinated and how the exams will be carried out.

OT states that the opinion from CE is supported by staff in CPH.

CBM: Finds that the setup in the study plan with project and "PE"-course was informed before the study plan started.

**Action:** CBM will debate the setup of semester project and "PE-course" regarding the MED4 project exam with the two teachers and NOVE, to investigate if the form of the study plan for this semester is wrong.

SMC8 – The semester went well.

SSD8 – Some specific comments from the semester coordinator for improvement next time.  
No further comments.

## **AAL:**

MED2A - Responses: 44%. Everything has gone well except "Programming of Mobile applications". DM: Will try to change the content next year based on another textbook. More content with mobile applications. Will also make sure that they have the right android devices from the start. It has been the same content for several years, without problems. It could have something to do with "chemistry" between the teacher and the students. It was the same student that asked all the questions in the lectures.

CBM: Could perhaps consider a collaboration with the teacher in CPH (OT).

OT: Would be fine, but we might not use the same programming language.

We had a debate about how to present the conclusions from the evaluation reports or get the students to bring more topics to the study board.

MED4A – The course Sound Processing had to change teacher during the semester. Hopefully we were promised that JRJ will teach the course again next year. DM would like to take part in the discussion as he is coordinating MED4 next time.

MED6A – 50% response rate. The semester ran well.

MED8A – The semester ran well except the semester started with 5 guest students that had a bit of influence on the group formation. But it went very well too. CD ran the graphics course and had dealt fine with the challenges that occurred.

## **11. Discussion on Generative AI**

CBM has informed the groups that he is supervising this semester, that it is fine if they use AI for inspiration or as an advanced Wikipedia. He has also used ChatGPT in a conjunction with a lecture regarding the topic of the lecture. It has been fun and provides an interesting perspective to the lecture.

LGR: Uses ChatGPT in two lectures. In the Narratives course where the work is to generate a story. It has given both confusions and frustrations.



We had a debate about how to handle exams with or without ChatGPT. Will it be harder for the examiner to figure out whether the students used AI or not?

it might be harder to detect cases with plagiarism in the future.

LGR: At written exams handled by computer the screens are monitored during the exam to secure exams without cheating (ITX flex).

DG: In LID they were introduced to ChatGPT as well as Midjourney (Electronic research lab). The semester projects have primarily used 3D modelling programs as a tool.

CBM: There is a course, a Micro credential that can be followed at AAU regarding this topic.

**Action:** CBM will take steps to ensure all students are informed about the possibility of following the Micro credential course regarding Generative AI.

Conclusion: It seems that the study board is content with the new systems like this. It might make lives smarter not harder. The study board accepts that tools such as these become integrated into the students' work, for courses and projects, in a controlled manner. The Board does not see any reason for making Generative AI explicitly part of the study plans in terms of learning goals, etc.

## 12. Any other business.

DG: LID3: Internship semester. The students get ratings at the companies. Some companies vote bad ratings – could it be possible to remove the companies from the list. Or how could we make sure that we do not continue bad experiences.

**Action:** CBM will contact Mette Hvass and Georgios Triantafyllidis to hear about experiences and solutions regarding bad ratings from POSEO companies.

Nothing to this topic.

## 13. Dispositions

- **Information from the study board secretariat**

None.

- **Cases (closed point)**

None.





## **Actions:**

### **Approval of the agenda and minutes**

CBM would like to investigate if CD can obtain a full membership of the study board rather than an observer role.

### **Minimum admission requirements 2.0 for the 2024 intake**

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### **Study Plan revision**

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### **Semester group meeting minutes**

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### **Evaluation of study programs, fall 2023.**

CBM would like to ask the LID program responsible regarding student reported low quality thesis supervision.

### **Evaluation of study activities, MED4A and MED4C, project / Audio processing course**

CBM will debate the setup of semester project and "PE-course" regarding the MED4 project exam with the two teachers and NOVE, to investigate if the form of the study plan for this semester is wrong.

### **Discussion on Generative AI**

CBM will secure to address all students with the possibility to follow a Micro credential course regarding Generative AI.

### **Any other business, POSEO question:**

CBM will contact Mette Hvass and Georgios Triantafyllidis from LID to hear about experiences and solutions regarding bad ratings from POSEO companies.



**Topics/actions to the next meeting agenda:**

- Study plan revision and self-evaluation
- Dispensations (last topic in the agenda)
- Annual report: Computer Science censor corps (June)
- Evaluation of the study environment, Spring 2023 (November)