



Study Board for
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Minutes from Media Technology Study Board Meeting 2022.7 Wednesday, August 17, 2022

Present members:

Claus B. Madsen (CBM)
Jesper Rindom Jensen (JRJ)
Rodrigo Ordonez (RO)
Olga Timcenko (OT)
Cumhur Erkut (CER)
Niels Christian Nilsson (NCN)

Secretaries:

Anne-Marie Rasmussen (AMR)
Signe Sølgaard Garp (SSGA)

Present non-members:

Kit Valentin (KV), observer MED student AAL
Jens Lindberg Hammer (JLH), observer, study counselor AAL
Atle Søbørg Nyhus (ASN), observer, study counselor CPH
Sofie Julsgaard Nielsen (SJN), observer, study counselor CPH

Absent:

Nis Ovesen (NOVE), observer
Hjalte Drejer Jørgensen (HDJ)
Julius Ebenau Winther (JEW)
Daniel Claes Thiesen (DCT), observer LID student
Alexandru Cristian Chiritescu (ACC), observer, study counselor AAL

Minutes keeper:

Signe Sølgaard Garp

Agenda		Enclosure
1.	Approval of agenda and minutes from the last meetings	2022-7-1
2.	Information from the Chairman	
3.	Information from the Vice chairman	
4.	Status on the action plan from meeting no. 2022.6	2022-7-2
5.	Study plan revision and self-evaluation <ul style="list-style-type: none"> • Medialogy BSc. • Medialogy MSc. • Sound and Music Computing, MSc., CPH • Service System Design MSc. • Lighting Design MSc. 	
6.	Semester descriptions, Fall 2022	2022-7-3
7.	SMC has the final intake in 2024	2022-7-4
8.	Intake figures, Fall 2022	2022-7-5
9.	Administrative study group forming	
10.	Any other business	
11.	Dispensations <ul style="list-style-type: none"> • Information from the study board secretariat • Cases 	2022-7-6



1. Approval of the agenda and minutes

Approval of agenda: Agenda approved

Approval of minutes from the previous meetings: Minutes approved.

2. Information from the Chairman

CBM informed about the new minimum admissions requirements for the master's degrees.

There has been an employer panel meeting in June for the Medialogy programmes. The panel talked a lot about recruitments, and how to get more student to apply. They also talked a lot about employability. The panel were more interested in the students' EQ (Emotional Intelligence), more than their technical skills.

The panel also had a debate regarding study group forming. The panel were sceptic that the students can choose to be in the same study group all the way in their study programme.

Action: SSGA will send out the minutes from the employer panel meeting to the members of the study board.

3. Information from the Vice chairman

The point was skipped, as HDJ was absent due to illness.

4. Status on the action plan from meeting no. 2022.06

Re-visit the DADIU exam due to CBMs experiences

Maybe HSF can join a SN meeting where we can discuss this.

09.02.22: Not handled yet. Maybe we can have it as a point in an agenda at a meeting where we don't have a lot of other stuff.

09.03.22: CBM and HSF will arrange a meeting to debate DADIU exam experiences. And will they have to change anything in the future?

06.04.22: Not handled yet.

09.05.22: Not handled yet. We will look at it in the fall.

08.06.22: Not handled yet.

17.08.22: Not handled yet. **Remains in the action plan**

Annual report: Computer Science censor corps

CBM will contact censors at AAU and investigate how the feedback works at AAU.

08.06.22: CBM has not handled this topic yet.

We had a minor debate about feedback from the reports.

17.08.22: Not handled yet. **Remains in the action plan**

TOTY2021/2022

HDJ is making a list with teachers who were nominated to send out to the teachers and students. HDJ is also going to choose a student who have nominated a teacher, to receive a gift card to the bookstore.

08.06.22: The student is nominated and has received a mail regarding the gift card to a bookstore. The list with nominated teachers is still lacking.

17.08.22: The report has been sent to all staff and students. Next year the report should be sent out earlier. **To be removed from the action plan**

Formalized guidelines for reports and papers



CBM will send an email to the semester coordinators and teachers, saying that there are no formalized guidelines. If formalized guidelines are wanted, they must be in the semester descriptions before semester start.

08.06.22: Not handled yet. NCN and Sofia Dahl will work with the guidelines during August. The guidelines should contain expectations in general. Mainly for students in master semesters. The study board would like to see the outcome of this meeting. Possibly in the September meeting.

17.08.22: NCN and Sofia are in process with the guidelines. **Remains in the action plan**

5. Study plan revision and self-evaluation

- **Medialogy B.Sc. and Medialogy M.Sc. AAL**
- **Medialogy B.Sc. and Medialogy M.Sc. CPH**
- **Sound and Music Computing MSc. CPH**
- **Service System Design MSc.**
- **Lighting Design MSc.**

SMC has the final intake in September 2024. There has been a debate in the institute regarding making SMC into some kind of specialization in Medialogy.

SSD needs to be updated. CBM has a meeting with the SSD-team in the upcoming week (week 34).

6. Semester descriptions, Fall 2022

AAL

MED1: Approved

MED3: IP: The information regarding the exam must be more detailed regarding the hand-in of the semester project, as the course is evaluated together with the project unit.

Math-course: the workload must be specified. Otherwise approved.

MED5: Approved

MED7: RTCG: the workload must be specified (is missing). Otherwise approved.

MED9: Approved

CPH

MED1: Approved

MED3: IP: The information regarding the exam must be more detailed regarding the hand-in of the semester project, as the course is evaluated together with the project unit. Otherwise approved.

MED5: Approved

MED7: Approved

MED9: Approved

SSD7: Approved

SSD9: Approved

SMC7: Approved

SMC9: Approved

LID7: Approved

LID9: Approved



RO had a concern regarding the numbers of mini-projects in the study programmes. His experience is that the students are using a lot of time on the mini-project at the cost of the semester project. CBM said that the hand-in for the mini-projects does not have to be a project report, but e.g., the PowerPoints from their presentations.

7. SMC has the final intake in 2024

SMC has the final intake in 2024. If the students finish their studies on time, the last class are finish in the summer of 2026.

If SMC should be a part of the MSc Medialogy programme, the new study programme for MSc Medialogy should be from September 2025.

8. Intake figures, Fall 2022

The intake figures are not that good for Aalborg. We only have 33 new students accepting a seat, and we have seats for 68 students.

In CPH we almost fill out every seat, with 67 new students, and seats for 70 students.

NB: The numbers for September 1st, 2022:

AAL: 36 students

CPH: 69 students

9. Administrative study group forming

We had a debate regarding administrative study group forming. The debate arose from the employers panel meeting, where the panel were sceptic that students could choose to be in the same group all the study time. Also, weak students can hide in study groups.

The following options emerged from the debate:

- a) The administrative group forming could continue on the second semester
- b) The student could be in different groups in the mini-project and the semester project
- c) The examiners could be better to examine all students in the study groups in definite competencies, so students do not end up having the same role in every project. E.g., the programmer, the illustrator etc.

We did not decide on anything.

10. Any other business

CER asked for a plan on when to schedule the second re-take exams for the courses who are not running anymore.

The second re-exams will be hold at the winter or summer exam period, one year after the ordinary exam. Some summer-re-take exams will be extraordinary scheduled in the fall semester, as some students lack 1-2 bachelor courses, when they start on their master's programme this September.



11. Dispensations

- **Information from the study board secretariat**
None
- **Cases**
We had two cases at this meeting.
Case #1: approved
Case #2: denied



Actions:

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Distribute the minutes from the Employer panel meeting

SSGA will send out the minutes from the Employer panel meeting.

Semester descriptions, Fall 2022

The study board secretariat will make a specification regarding the exam in IP, MED3 AAL/CPH.

Topics/actions to the next meeting agenda:

- Study plan revision and self-evaluation
- Dispensations (last topic in the agenda)