

Søren Lind Christiansen  
Universitetsdirektør

AAU EU-kontor

## FÆLLES SERVICE

Maj Rosenstand Vicedirektør	Flemming Koch IT-direktør	Mogens Juul Møller Campusdirektør	Linda Ibsen Vicedirektør	Katrine Vasegaard Vicedirektør	Susse Maria Holst Vicedirektør	Marian June Andreasen Vicedirektør	Steen Harrit Jacobsen Vicedirektør	Nina Schjoldager Vicedirektør	Martin Vive Ivø Vicedirektør	Anders S. Kristensen Campuschef
<b>AUB</b>	<b>IT-services</b>	<b>Campus Service</b>	<b>HR</b>	<b>Rektorsekretariatet</b>	<b>Kommunikation</b>	<b>Studieservice</b>	<b>Økonomi</b>	<b>Forskningservice</b>	<b>Fælles Service CPH</b>	<b>Fælles Service ESB</b>
<ul style="list-style-type: none"> <li>• Accensionsteam</li> <li>• Administrationsteam</li> <li>• Ekspeditionsteam</li> <li>• Informationsteam</li> <li>• VBN/redaktion og ranking</li> <li>• ESDH-sekretariat</li> </ul>	<ul style="list-style-type: none"> <li>• Strategi og Portefølje</li> <li>• Projekt og Systemforvaltning</li> <li>• Support Services</li> <li>• Infrastruktur Services</li> <li>• Informations-sikkerhed</li> </ul>	<ul style="list-style-type: none"> <li>• Administration og planlægning</li> <li>• Byggeri og drift</li> <li>• Bygningservice</li> </ul>	<ul style="list-style-type: none"> <li>• Trivsel &amp; Udvikling</li> <li>• HR Servicecenter HSF</li> <li>• HR Servicecenter EST</li> <li>• HR Specialistcenter</li> <li>• International Staff Unit</li> </ul>	<ul style="list-style-type: none"> <li>• Sekretariatsbetjening af bl.a. bestyrelse, formandskab, rektorat, direktion og administrativ ledergruppe</li> <li>• Mødeforberedelse af rektoratets medlemmer</li> <li>• Strategisekretariat</li> <li>• Strategisk analyse</li> <li>• Politisk rådgivning</li> <li>• Juridiske spørgsmål</li> <li>• Events</li> </ul>	<ul style="list-style-type: none"> <li>• Strategi-kommunikation</li> <li>• Rådgivning af ledelsen vedr. kommunikation</li> <li>• Koordination af tværfakultære kommunikations-aktiviteter</li> <li>• Markedsføring</li> <li>• Presse</li> <li>• Web: aau.dk og intranet</li> <li>• Events</li> </ul>	<ul style="list-style-type: none"> <li>• Nordjysk Elitesport</li> <li>• Sekretariat</li> <li>• Studentersamfundets Sekretariat</li> <li>• Strategi og kvalitet</li> <li>• Studieadministration</li> <li>• Studielegalitet</li> <li>• AAU studievejledning og AAU Karriere</li> <li>• Internationalt kontor og boligkontor</li> <li>• Optagelse og efteruddannelse</li> <li>• SU og studiesystemer</li> </ul>	<ul style="list-style-type: none"> <li>• Controllerenhed</li> <li>• Master Data Management</li> <li>• Økonomistyrings-enhed (Partner kollegium, Analyseteam, Planlægning og Proces)</li> <li>• Regnskab (Projekt-økonomi, Serviceteam, Bogholderi)</li> <li>• Indkøbsenheden (Udbud &amp; Indkøbsteam, E-handelsteam)</li> <li>• ØA Support &amp; Rejser (ØSS-team, BI team, Rejsekontor, kommunikation)</li> </ul>	<ul style="list-style-type: none"> <li>• Fundraising &amp; Projektleddelse (F&amp;P)</li> <li>• AAU Ph.d.</li> <li>• Kontraktenheden</li> </ul>	<ul style="list-style-type: none"> <li>• Campusledelse og administration</li> <li>• IT Service</li> <li>• Bygningsdrift og vedligehold</li> <li>• Virksomheds-samarbejde mv.</li> <li>• Studieservice</li> <li>• Kommunikation mm.</li> <li>• Overordnet drift og udvikling af AAU CPH</li> <li>• Ekstern repræsentation, events mv.</li> </ul>	<ul style="list-style-type: none"> <li>• Campusledelse og administration (økonomi, HR mm.)</li> <li>• IT Service</li> <li>• Campus- og bygningservice (teknik, drift, vedligehold, rengøring)</li> <li>• Studievejledning, IK og boligformidling</li> <li>• Studieseekretariat (studieservice, skemalægning, lokalebookning mm.)</li> <li>• Kommunikation mm.</li> </ul>

**Søren Lind Christiansen**  
University Director

**AAU EU Office**

**AAU SHARED SERVICES**

<b>Maj Rosenstand</b> Deputy Director	<b>Flemming Koch</b> IT Director	<b>Mogens Juul Møller</b> Director of Campus Services	<b>Linda Ibsen</b> Deputy Director	<b>Katrine Vasegaard</b> Deputy Director	<b>Susse Maria Holst</b> Deputy Director	<b>Marian June Andreasen</b> Deputy Director	<b>Steen Harrit Jacobsen</b> Deputy Director	<b>Nina Schjoldager</b> Deputy Director	<b>Martin Vive Ivø</b> Deputy Director	<b>Anders S. Kristensen</b> Associate Professor & Campus Manager
<b>Aalborg University Library</b> <ul style="list-style-type: none"> <li>• Accessions Team</li> <li>• Administration Team</li> <li>• Service Team</li> <li>• Information Team</li> <li>• VBN Editorial Office (publications and ranking)</li> <li>• Electronic Resource Management (ERM)</li> <li>• Secretariat</li> </ul>	<b>IT Services</b> <ul style="list-style-type: none"> <li>• Strategy and Portfolio</li> <li>• Project and Systems Management</li> <li>• Support Services</li> <li>• Infrastructure Services</li> <li>• Information Security</li> </ul>	<b>Campus Services</b> <ul style="list-style-type: none"> <li>• Administration and Planning</li> <li>• Construction and Operations</li> <li>• Building Services</li> </ul>	<b>HR</b> <ul style="list-style-type: none"> <li>• Staff Well-being &amp; Development</li> <li>• HR Service Centre HSF</li> <li>• HR Service Centre EST</li> <li>• HR Specialist Centre</li> <li>• International Staff Unit</li> </ul>	<b>Rector's Office</b> <ul style="list-style-type: none"> <li>• Administrative support to the Rector and Pro-rector, the Executive Management, the administrative management group, etc.</li> <li>• Meeting preparations for the Rector and Pro-rector</li> <li>• AAU Strategy Secretariat</li> <li>• Strategic analysis</li> <li>• Policy advice</li> <li>• Legal issues</li> <li>• Events</li> </ul>	<b>Communication</b> <ul style="list-style-type: none"> <li>• Communication on the AAU Strategy</li> <li>• Communications consultancy to senior management</li> <li>• Coordination of cross-faculty communication activities</li> <li>• Marketing</li> <li>• Press and media</li> <li>• Web: aau.dk and intranet</li> <li>• Events</li> </ul>	<b>Study Services</b> <ul style="list-style-type: none"> <li>• Elite Sports</li> <li>• Secretariat</li> <li>• Student Society Secretariat</li> <li>• Strategy and quality</li> <li>• Study administration</li> <li>• Legal resources</li> <li>• AAU Student Guidance and AAU Career</li> <li>• International Office and Accommodation Office</li> <li>• Admissions and Continuing Education</li> <li>• State education grant and student administration systems</li> </ul>	<b>Finances</b> <ul style="list-style-type: none"> <li>• Controller unit</li> <li>• Master Data Management</li> <li>• Finance Management Unit (Partner Team, Analysis Team, Planning and Process)</li> <li>• Accounts (Project Finance, Service Team, Accounts Team)</li> <li>• Procurement Unit (Tenders &amp; Procurement Unit, iProcurement Team)</li> <li>• Support &amp; Travel (ØSS Team, BI Team, Travel Administration, Communication)</li> </ul>	<b>Research Services</b> <ul style="list-style-type: none"> <li>• Fundraising &amp; Project Management</li> <li>• AAU PhD</li> <li>• Grants &amp; Contracts</li> </ul>	<b>AAU Shared Services CPH</b> <ul style="list-style-type: none"> <li>• Campus management and administration</li> <li>• IT Services</li> <li>• Construction and operations</li> <li>• Business partnerships</li> <li>• Study Services</li> <li>• Communication etc.</li> <li>• Overall operations and development of AAU CPH</li> <li>• External entertainment, events, etc.</li> </ul>	<b>AAU Shared Services Esbjerg</b> <ul style="list-style-type: none"> <li>• Campus management and administration (finance, HR, etc.)</li> <li>• IT Services</li> <li>• Campus and building services (technical services, operations, maintenance, cleaning)</li> <li>• Student guidance, International Office and Accommodation Office</li> <li>• Study administration (student services, timetabling, room booking, etc.)</li> <li>• Communication etc.</li> </ul>