### Minutes from Media Technology Study Board Meeting 2023.11

**Wednesday, December 13, 2023**

**Present members:**
- Claus B. Madsen (CBM)
- Olga Timcenko (OT)
- David Meredith (DM)
- Carlos Diaz (CD)
- Lukas Gade Ravnsborg (LGR)

**Secretaries:**
- Anne-Marie Rasmussen (AMR)
- Signe Sølgaard Garp (SSGA)

**Present observers:**
- Sofie Julsgaard Nielsen (SJN), observer, study counselor CPH

**Absent:**
- Nis Ovesen (NOVE), observer
- Jesper Rindom Jensen (JRJ), observer VIP staff, ES
- Asger Arendt Langhoff (AL)
- Mads Nyborg Jespersen (MNJ)
- Kit Valentin (KV), observer MED student AAL
- Doğa Gürler (DG), observer LID student
- Atle Søeborg Nyhus (ASN), observer, study counselor CPH
- Jeanette Karina Årengren (JKÆ), observer, study counselor AAL
- Nicolai Reinhold Schøler (NRS), observer, study counselor AAL

**Minutes keeper:**
- Signe Sølgaard Garp

<table>
<thead>
<tr>
<th>Agenda</th>
<th>Enclosure</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Approval of agenda and minutes from last meeting</td>
<td>2023-11-1</td>
</tr>
<tr>
<td>2. Information from the Chairman</td>
<td></td>
</tr>
<tr>
<td>3. Information from the Vice chairman</td>
<td></td>
</tr>
<tr>
<td>4. Status on the action plan from meeting no. 2023.10</td>
<td>2023-11-2</td>
</tr>
<tr>
<td>5. Study plan revision</td>
<td></td>
</tr>
<tr>
<td>- Artificial Intelligence Engineering, B.Eng</td>
<td></td>
</tr>
<tr>
<td>- Medialogy BSc.</td>
<td></td>
</tr>
<tr>
<td>- Medialogy MSc.</td>
<td></td>
</tr>
<tr>
<td>- Sound and Music Computing, MSc.</td>
<td></td>
</tr>
<tr>
<td>- Service System Design MSc.</td>
<td></td>
</tr>
<tr>
<td>- Lighting Design MSc.</td>
<td></td>
</tr>
<tr>
<td>6. Self-evaluation action plan</td>
<td></td>
</tr>
<tr>
<td>- Medialogy BSc.</td>
<td></td>
</tr>
<tr>
<td>- Medialogy MSc.</td>
<td></td>
</tr>
<tr>
<td>- Sound and Music Computing, MSc.</td>
<td></td>
</tr>
<tr>
<td>- Service System Design MSc.</td>
<td></td>
</tr>
<tr>
<td>- Lighting Design MSc.</td>
<td></td>
</tr>
<tr>
<td>7. Hearing regarding new members of the MT Employer Panel</td>
<td>2023-11-3</td>
</tr>
<tr>
<td>8. Semester group meeting minutes, Fall 2023</td>
<td>2023-11-4</td>
</tr>
<tr>
<td>9. Semester coordinator list, Spring 2024</td>
<td>2023-11-5</td>
</tr>
<tr>
<td>10. Results of the study start evaluation BSc Medialogy and DAKI, 2023</td>
<td>2023-11-6</td>
</tr>
<tr>
<td>11. “Datapakken” 2023</td>
<td>2023-11-7</td>
</tr>
<tr>
<td>12. Quality status reports</td>
<td>2023-11-8</td>
</tr>
<tr>
<td>13. Any other business</td>
<td></td>
</tr>
<tr>
<td>14. Dispensations</td>
<td></td>
</tr>
<tr>
<td>- Information from the study board secretariat</td>
<td></td>
</tr>
<tr>
<td>- Cases (if any)</td>
<td></td>
</tr>
</tbody>
</table>
1. **Approval of the agenda and minutes**
   - **Approval of agenda:** Agenda approved.
   - **Approval of minutes from the previous meeting:** Minutes approved.

2. **Information from the Chairman**
   CBM has presented the main elements from the SB’s discussion regarding generative AI to other study board chairmen. We do not expect that we must have some explicit learning goals for generative AI in the study plan, as we e.g., have for PBL.

   LGR suggested to inform students about “GitHub co-pilot”, as it is a much better AI than e.g., ChatGPT if you want to use it for programming.

   Action: CBM will make awareness of “GitHub co-pilot” for the students in programming classes.

3. **Information from the Vice chairman**
   Nothing for this meeting.

4. **Status on the action plan from meeting no. 2023.10**

   **Getting Carlos Diaz as a full member of the Study Board**
   CBM would like to investigate if CD can obtain a full membership of the study board rather than an observer role.
   08.11.23: CD can obtain full membership from now. CBM will contact the right people to make it happen.
   13.12.23: CD is now a member of the Study Board, and also elected for the next four-year period from February 2024. **(To be removed from the action plan)**

   **Evaluation of study activities, MED3C**
   CBM will contact HSF regarding the setup of MED3C.
   13.12.23: Not handled yet. **(Remains in the action plan)**

   **Discussion on Generative AI**
   CBM will secure to address all students with the possibility to follow a Micro credential course regarding Generative AI.
   08.11.23: Not handled yet.
   13.12.23: Not handled yet. **(Remains in the action plan)**

   **Any other business, POSEO question:**
   CBM will contact Mette Hvass and Georgios Triantafyllidis from LID to hear about experiences and solutions regarding bad ratings from POSEO companies.
   08.11.23: Not handled yet.
   13.12.23: Not handled yet. **(Remains in the action plan)**

5. **Study plan revision**
   - Artificial Intelligence Engineering, B.Eng
   - Medialogy BSc. and Mediaology, MSc. AAL
   - Medialogy BSc. and Mediaology, MSc. CPH
   - Sound and Music Computing, MSc.
   - Service System Design, MSc.
   - Lighting Design, MSc.
There are no revision plans at the moment. However, there are discussions regarding what we would like to do/changes when we have the time to do so.

We are waiting to see what happens regarding the “Kandidat reform” and see if MSc Medialogy is getting picked to be changes to a 75 ECTS points master programme.

Electives courses at MED6 and MED8 are maybe going to cut down due to economic and too few students. We had a discussion on how to decide which elective courses should stay if the elective courses are going to be cut down.

6. **Self-evaluation action plan**

- Artificial Intelligence Engineering, B.Eng
- Medialogy BSc. and Medialogy, MSc. AAL
- Medialogy BSc. and Medialogy, MSc. CPH
- Sound and Music Computing, MSc. CPH
- Service System Design, MSc.
- Lighting Design, MSc.

We skipped this item for this meeting, due to item 11 ad 12.

7. **Hearing regarding new members of the MT Employer Panel**

The Study Board supports the new members on the list and approved the proposing from the Head of Studies.

8. **Semester group meeting minutes, Fall 2023**

**CPH:**
- MED1C SGM2: No comments
- MED7C SGM1: No comments
- LID7 SGM2: No comments
- LID9 SGM2: No comments

**AAL:**
- DAKI1 SGM2: no comments
- MED5A SGM2: Some challenges regarding the timeframe for the course.

9. **Semester coordinator list, Spring 2024**

The Study Board approved the semester coordinators.

10. **Results of the study start evaluation BSc Medialogy and DAKI, 2023**

The Study Board is generally positive with the study start evaluations. The students seem happy with their study and their choice of study. However, the information level and timeframe for information could be better, in the view of the students.

Few students find that there is too much alcohol involved in some of the social study start activities.
11. “Datapakken” 2023

CBM went through some different KPIs in the “Datapakke”, e.g., dropout numbers, unemployment, average grade.

We had a discussion regarding how much/little time students spent on their study vs. how much time we expect them to use.

12. Quality status reports

CBM went through the reports and the different quality areas and questions. It was discussed that for every red KPI, for example first year dropout on an education, the Study Board secretariat has analyzed the dropout at the level of single individuals, to ascertain that the elevated dropout is not the result of elements of the study not working satisfactorily. It was presented that for every single red KPI, analysis on individual level has shown, that there were no systematic or systemic issues. All are due to natural, expectable causes. So, all these objective arguments are what make up the comments in the quality status report.

It was also discussed how the completed and remaining actions in the action plans reflect much of the same elements from the status reports. For example, the SSD has been through a process of analysing students’ average weekly study workload, because this KPI scores low, as seen in the Datapakke, and also commented on in the quality status report. Same as several other educations with identical challenges.

The Study Board did not have any further questions for the reports.

13. Any other business.

It is Signes last meeting before leaving AAU. Thank you and goodbye.

14. Dispensations

- Information from the study board secretariat
  None.
- Cases (closed point)
  None.
**Actions:**

**Evaluation of study activities, MED3C**
CBM will contact HSF regarding the setup of MED3C.

**Discussion on Generative AI**
CBM will secure to address all students with the possibility to follow a Micro credential course regarding Generative AI.
08.11.23: Not handled yet.

**Any other business, POSEO question:**
CBM will contact Mette Hvass and Georgios Triantafyllidis from LID to hear about experiences and solutions regarding bad ratings from POSEO companies.
08.11.23: Not handled yet.

**Awareness of “GitHub co-pilot”:**
CBM will make awareness of “GitHub co-pilot” for the students in programming classes.

**Topics/actions to the next meeting agenda:**

- Study plan revision and self-evaluation
- Dispensations (last topic in the agenda)
- Annual report: Computer Science censor corps - the report is still not available (14-12-2023)