



Minutes

Subject: Study board meeting – No. 2021.10
Date: 10 November 2021
Minute taker: Tatiana K. Madsen/Heidi Sørensen
Participants: Tatiana K. Madsen, Peter Koch, Troels Bundgaard Sørensen, Henning Olesen, Damian Leporis, Rikke Skov Udengaardm
Observer: -
Cancellations: Lisa Bondo Andersen, Rikke Skov Udengaard, Johannes Kjær Helmers, Henrik Schiøler, Thomas B. Moeslund, Peter Fisker, Sandra Aynaddis Strabo

Agenda

1. Approval of agenda
2. Approval of minutes from meeting in October 2021
3. Minutes from semester group meeting
4. Introduction to AAU for non AAU students joining for master programs (see the points raised in the minutes from CA semester group meeting)
5. Dispensation
6. Messages
7. A.O.B.

Minutes

Ad. 1. Approval of agenda

The agenda is approved.

Ad. 2. Approval of minutes from meeting in August 2021

The minutes are approved.

Ad. 3. Minutes from semester group meeting

A number of minutes from 1st and 2nd semester group meetings have been reviewed. The following points have been discussed:

- **Autumn holidays:** it seems that some of the 1st semester students were confused whether holidays in week 42 are taking place at AAU. This semester they had only a few modules scheduled during that week. Coordinators and study secretariat are asked to pay attention to this aspect and ensure clear communication (there is no holidays, even if a week 42 is free in schedule).



- **Placement of SEMCON:** students from CT7 have raised a question whether SEMCON is best placed on another semester, given that the current 7th semester is very busy with 3 heavy courses. Additionally, this semester the submission deadline for papers is placed early (due to Christmas holiday dates) and the courses are still running in November and early December, which leaves less time for the paper writing. Action point: higher course load at the start of the semester next year. Additionally, the extend of the problem will be evaluated next year, after the new study regulations are implemented.
- **Social activities for students:** students are missing some social activities. During corona time it was not possible to make different arrangements and somehow the momentum for organizing different events has been lost by the students. With some money allocated for social activities, students are organizing events for their semesters, however cross-semester activities are missing. Action point: ESN will encourage education coordinators and study councilors to arrange activities combining study and social elements for whole educations. This can also have a positive effect to create an identity for a study. Inspirations for such activities can be taken from arrangements for PDP and Cyber who over recent years have had a number of successful events.

Ad. 4. Introduction to AAU for non AAU students joining for mater programs

By request from the students and the coordinator, TKM has attended the second semester group meeting for CA. The following feedback has been received from the students:

- **No introduction to the education and place:** students coming from other Danish universities are missing a thorough introduction to the place. Action points: coordinators pay special attention to this. The Study secretariat provides coordinators with a list of students before the semester start, where it is indicated whether students are having bachelor from AAU or not. Coordinators might request to form mixed groups and assist in it, if it is desired. Currently, no buddy programs are running (there is a limited number of students with non-AAU background and before there was no requests for it), the necessity of such program will be evaluated again in fall 2022.
- **Missing social arrangements across the whole education – no education identity:** this has been discussed already under item 3. See action points under item 3.
- **PBL course:** e.g. students from Aarhus has previous experience with PBL: Action point: TKM and HS investigate whether Study Board can give a dispensation for PBL course participation given previous experience with PBL for students with non-AAU bachelor
- **Diplom engineering students from Aarhus:** not necessarily have LA course (it is optional for them): Action point: TKM investigates whether admission requirements for Electronic Systems master should be updated.
- **Brush up course before Sochastic Processes:** since the study regulation have been updated, it is expected that there will be no need for a brush up course. This will be again evaluated in Fall 2022.
- **Missing structure in some courses:** the feedback from the students is not about the content of the courses or technical level (both are considered as high), but about execution (e.g. long lectures without breaks; time left for the exercises is not proportional to the amount of problems etc). Action point: ESN has already prepared documents describing a role of a course-holder. An email will be sent to all course-holders attracting their attention. Additionally, a number of short courses on teaching techniques and communication with students is planned to be organized by the department during 2022.



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Ad. 5. Dispensation

One application has been processed

Ad 6. Messages

None

Ad. 7. AOB

None