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PHD COURSE APPLICATION FORM

Please read ‘**Standards and guidelines for PhD course applications’**, before you fill in the form. The application should not exceed three pages.

The application form must be submitted to the secretary and the director of the relevant doctoral programme who is responsible for the doctoral programme’s overall course programme. The internal hours must be approved by the head of department.

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| **Course organizer (*name, department and research group):*** |
| **Title and date of the course:** |
| **Location:** |
| **Lecturer(s):** |
| **Subject-specific PhD course** *(PhD courses that are typically relevant to PhD students within the doctoral programme organizing the PhD course. Examples of subject-specific PhD courses are methodological courses relevant to a given research group and presentations of specific research traditions)****:*** [ ]  | **Generic PhD course** *(PhD courses that are typically organized by the doctoral school and are relevant to a broad segment of PhD students across doctoral programmes. Examples of generic PhD courses are pedagogical courses, academic writing, research ethics etc)***:** [ ]  |
| **Course description, incl. learning objectives and prerequisites:** |
| **Teaching methods:** |
| **Description of paper requirements, if applicable:** |
| **Key literature:** |
| **Minimum and maximum number of participants:** |
| **Number of ECTS:** |
| **Internal hours (please argue why, if you apply for additional hours for developing a new course or for substantial changes of existing courses, cf. the standards and guidelines):** |
| **Budget*:**** **Travel expenses:**
* **Honorarium:**
* **Meals:**
* **Other (please specify):**
* **Participant fees, if applicable (generic PhD courses only):**
* **Co-financing:**
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| **Amount to be covered by the PhD course funds:** |
| **Other comments:** |