



Minutes

Subject:	Study board meeting – No. 2024.7
Date:	21 August 2024
Minute taker:	Tatiana K. Madsen
Participants:	Tatiana K. Madsen, Peter Koch, Jens Myrup Pedersen, Henrik Schiøler, Thomas B. Moeslund, Heidi Sørensen, Steffen Tidou Pedersen (CE), Anders Peter Bundgaard Kristensen (ES), Mathias Lykholt-Ustrup (ROB), Marie Hastrup Brisson (CCT); Julie Holm Bengtsson (CYBER)
Observer:	Ove Andersen (Head of Studies); Magnus Darø (study counsellor); Jacob (student counsellor)
Cancellations:	Ronja Katharine Pihl (PDP), Troels Bundgaard Sørensen

Agenda

1. Approval of agenda
2. Approval of minutes from meeting in June 2024
3. Update of study regulations concerning elective courses
4. Review of admission-granting educations for master educations
5. Semester descriptions Fall 2024
6. Messages
7. A.O.B.

Minutes

Ad. 1. Approval of agenda

Agenda was approved.

Ad. 2. Approval of minutes from meeting in June 2024

With minor corrections the minutes were approved.



Ad. 3 Update of study regulations concerning elective courses

OA has participated in the meeting and discussions on this item.

In some cases, department is challenged to find resources to run elective courses with a very small number of participants. However, according to the current study regulation, if a single student has registered for a course, it should run (typically it will be implemented as a self-study). TKM and HSO has presented a proposal to include a supplement to study regulations that gives a possibility to cancel an elective course with a low number of participants.

This proposal has been discussed and approved during the meeting.

Conclusion: the proposal is approved. The following text will be included in study regulations:

Studienævnet orienterer forud for hver tilmeldingsperiode de studerende om, hvilke valgfag fra studieordningen, som vil blive udbudt i det kommende semester.

Studienævnet forbeholder sig retten til ikke at udbyde valgfag, hvor der er for få studerende tilmeldt. Såfremt valgfag ikke udbydes, vil de studerende blive tilbudt andre valgmuligheder.

Action point: to submit the updated study regulations for the approval at the faculty. **Responsible:** HSO

Ad. 4. Review of admission-granting educations for master educations

The studies should inform the admission office at AAU by September 1 whether any admission requirements for the master educations are changed. The following proposal for changes have been received from the education groups. They were discussed during the meeting.

- ES: proposal to remove Bachelor of Science (BSc) in Energy Engineering . **Conclusion:** not approved.
- CYBER: proposal to include Diplom in Computer technology (AU) (<https://bachelor.au.dk/softwareteknologi>). **Conclusion:** approved.

Action point: provide updates to admission office. **Responsible:** TKM

Action point: update study regulations. **Responsible:** HSO

Ad. 5. Semester descriptions Fall 2024

Majority of semester descriptions are provided by coordinators and course holders and they are available on the moodle pages. Special attention is on ESD5 and COMTEK5 descriptions (semesters are running for the first time following updated study regulations). The semester descriptions are approved by ESN. Semester descriptions that are delivered after this meeting will be reviewed and approved by TKM. Minor comments on the descriptions are sent to the coordinators for reviewing and corrections.

Ad. 6. Messages

None

Ad. 10. AOB

None



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