

Notice of the study board meeting No. 2023.3. Wednesday 22 March 2023 at 12.30 Aalborg: Room B1-211, Fr.B. 7 Copenhagen: MS Teams

Study Board for Electronics and IT Fredrik Bajers Vej 7, B1 9220 Aalborg Ø Denmark

E-mail: esn@es.aau.dk

20 March 2023

Members of Study Board:

Tatiana K. Madsen (Chairman) Peter Koch Troels Bundgaard Sørensen Henrik Schiøler Thomas B. Moeslund Henning Olesen Rikke Skov Udengaard (EIT) Thomas Gundgaard Mulvad (CE) Mads Steentoft (COMTEK) Miad Anbari (ROB) Marianne Enslev Mikkelsen (EIT) Daniel Vitagliano (CCT)

Agenda

No.	Time	Торіс	Resp.	Enclosure
1.	12:30	Approval of agenda		
2.	12:35	Approval of minutes from meeting in February 2023		Enclosure 2023.3 – 2
3.	12:40	ESD drop out rate		Enclosure 2023.3 – 3
		According to drop out rate estimation, on March 1, 2023 we have 23 students registered on ESD, while on Sept 1 2022 there was 32 students started (num- bers include both ESD + E-diplom). Measures to pre- vent further drop out and long-term strategic measures for improvement of study environment will be discussed.		
4.	13:10	Graded courses in the updated curriculum for CE and ES In the updated study regulations for ES and CE mas- ters almost all courses are graded. Previously, only a few courses were evaluated with grades. We should look whether this change has had an impact on stu- dents' behavior, e.g. whether projects were down prioritized. Coordinators for ES and CE were asked to collect feedback from the students and it can be found in the minutes of the semester minutes (see enclosure).		Enclosure 2023.3 – 4



5. 13:40 Possibility of admitting students with MED Bachelor on Cyber Security Education coordinator for Cyber would like to have the following two educations added to the list of edu- ucations that give direct admittance: B. B. medialogi, AU Diplomingenier i softwareteknologi, AU 6. 14:10 Procedures for students travel reimbursement ESN has in its responsibility to handle students' ap- plications for travel reimbursement. This takes signif- cant amount of time from ESN secretariat. If disar procedures for applications and handling of the ap- plications for travel reimbursement. This takes signif- caused during the meeting. TKM Enclosure 2023.3 – 6 7. 14:40 SSH and STEM integration TKM will present an update and ideas on how this can be realized in our educations. Open discussion afterwards. TKM Enclosure 2023.3 – 8 8. 15:00 Update in the study regulation with respect to pro- requisites for courses TKM Enclosure 2023.3 – 8 9. 15:15 Distribution of seats in ESN (Repræsentationsom- råder i studienewnet) TKM Enclosure 2023.3 – 9 10. 15:30 Dispensation applications TMP embers remain the same. This suggestion will be discussed. Enclosure 2023.3 – 10 9. 15:45 Dispensation application TMP embers remain the same. This suggestion will be discussed. Enclosure 2023.3 – 10 <				[1
14:00 Break Image: Construct of the students travel reimbursement is takes significant amount of time from ESN secretariat. If clear procedures for handling applications and handling of the applications should be updated. Draft for procedures is prepared by TKM and are enclosed. They will be discussed during the meeting. TKM Enclosure 2023.3 – 6 7. 14:40 SSH and STEM integration TKM TKM 8. 15:00 Update in the study regulation with respect to prerequises for courses and when some and the for use some and the study regulation with respect to prerequisities for courses are marked as "Anbefaleed for dusterninger for deltagelse i modulet". TKM Enclosure 2023.3 – 8 9. 15:15 Distribution of seats in ESN (Repræsentationsom-råder i studienævnet) TKM suggests that all pre-regisitives for courses are marked as "Anbefaleed for dusterninger for deltagelse i modulet". TKM Enclosure 2023.3 – 9 9. 15:15 Distribution of seats in ESN (Repræsentationsom-råder i studienævnet) (with the increase of students in CHP campus and decrease in ESN includes whether campus es in ESN should be updated for the next election period. Enclosure 2023.3 – 9 10. 15:30 Dispensation application Enclosure 2023.3 – 10 9. 15:45 Messages Enclosure 2023.3 – 10	5.	13:40	on Cyber Security Education coordinator for Cyber would like to have the following two educations added to the list of ed- ucations that give direct admittance: • BA i medialogi, AAU		
6. 14:10 Procedures for students travel reimbursement TKM Enclosure 2023.3 – 6 6. 14:10 Forcedures for students travel reimbursement. This takes significant amount of time from ESN secretariat. If clear procedures for handling applications and handling of the applications and handling of the applications and handling of the applications should be updated. Oraff for procedures is prepared by TKM and are enclosed. They will be discussed during the meeting. TKM Enclosure 2023.3 – 6 7. 14:40 SSH and STEM integration TKM TKM 8. 15:00 Update in the study regulation with respect to prerequisites for courses TKM Enclosure 2023.3 – 8 9. 15:15 Distribution of seats in ESN (Repræsentationsom-råder i studienævnet) TKM Enclosure 2023.3 – 9 9. 15:15 Distribution of seats in ESN (Repræsentationsom-råder i studienævnet) TKM Enclosure 2023.3 – 9 10. 15:30 Dispensation application Enclosure 2023.3 – 10 Enclosure 2023.3 – 10 9. 15:45 Messages Enclosure 2023.3 – 10					
ESN has in its responsibility to handle students' applications for travel reimbursement. This takes significant amount of time from ESN secretariat. If clear procedures for handling applications and handling of the applications should be updated. Draft for procedures is prepared by TKM and are enclosed. They will be discussed using the meeting. 7. 14:40 SSH and STEM integration TKM 8. 15:00 Update in the study regulation with respect to prerequisities for courses are marked as "Anbefalede for clussion afterwards. TKM Enclosure 2023.3 – 8 9. 15:15 Distribution of seats in ESN (Repræsentationsom-råder is tudienævnet) TKM Enclosure 2023.3 – 9 9. 15:15 Distribution of seats in ESN (Repræsentationsom-råder is tudienævnet) TKM Enclosure 2023.3 – 9 10. 15:30 Dispensation application Enclosure 2023.3 – 10 15:45 9. 15:45 Messages Enclosure 2023.3 – 10		14:00	Break		
icant amount of time from ESN secretariat. If clear procedures for handling applications and handling of the applications should be updated. Draft for procedures is prepared by TKM and are enclosed. They will be discussed during the meeting. 7. 14:40 SSH and STEM integration TKM 8. 15:00 Update in the study regulation with respect to prerequisites for courses TKM 8. 15:00 Update in the study regulation with respect to prerequisites for courses TKM 9. 15:15 Distribution of seats in ESN (Repræsentationsom-råder i studienævnet). TKM suggests that all pre-regisitives for courses are marked for students numbers. TKM suggests that all pre-regisitives for courses are marked for students numbers. TKM suggests that all pre-regisitives for courses are marked as "Anbefaled for for the next election period. Enclosure 2023.3 – 9 9. 15:15 Distribution of seats in ESN (Repræsentationsom-råder i studienævnet) TKM suggests that all pre-registives for courses are marked for students numbers. TKM suggests that 2 seats for students preserved for CPH [and 4 seats. For NH members. TKM suggests tha	6.	14:10	ESN has in its responsibility to handle students' ap-	ТКМ	Enclosure 2023.3 – 6
Image: Section of the section of th			icant amount of time from ESN secretariat. If clear procedures for handling applications will be given, help can be provided from institutes secretariat. Procedures for applications and handling of the ap- plications should be updated. Draft for procedures is prepared by TKM and are enclosed. They will be dis-		
can be realized in our educations. Open discussion afterwards. Image: Can be realized in our educations. Open discussion afterwards. 8. 15:00 Update in the study regulation with respect to prerequisities for courses TKM As the response on the request (see enclosure), TKM suggests that all pre-requisitives for courses are marked as "Anbefalede forudsætninger for deltagelse i modulet". TKM Enclosure 2023.3 – 8 9. 15:15 Distribution of seats in ESN (Repræsentationsom-råder i studienævnet) TKM Enclosure 2023.3 – 9 With the increase of students in CHP campus and decrease in AAL campus, we should consider whether the distribution of seats between campuses in ESN should be updated for the next election period. Enclosure 2023.3 – 9 Enclosure 2023.3 – 9 10. 15:30 Dispensation application Enclosure 2023.3 – 10 9. 15:45 Messages Enclosure 2023.3 – 10	7.	14:40	SSH and STEM integration	ТКМ	
requisites for courses As the response on the request (see enclosure), TKM suggests that all pre-regisitives for courses are marked as "Anbefalede forudsætninger for deltagelse i modulet". 9. 15:15 Distribution of seats in ESN (Repræsentationsom-råder i studienævnet) With the increase of students in CHP campus and decrease in AAL campus, we should consider whether the distribution of seats between campuses in ESN should be updated for the next election period. Enclosed are the students numbers. TKM suggests that 2 seats for students are reserved for CPH (and 4 seats for AAL). Seats for VIP members remain the same. This suggestion will be discussed. 10. 15:30 Dispensation application Enclosure 2023.3 – 10 9. 15:45 Messages Inclosure 2023.3 – 10			can be realized in our educations. Open discussion		
suggests that all pre-reqisitives for courses are marked as "Anbefalede forudsætninger for deltagelse i modulet". Enclosure 2023.3 – 9 9. 15:15 Distribution of seats in ESN (Repræsentationsom-råder i studienævnet) TKM Enclosure 2023.3 – 9 With the increase of students in CHP campus and decrease in AAL campus, we should consider whether the distribution of seats between campuses in ESN should be updated for the next election period. Enclosed are the students numbers. TKM suggests that 2 seats for Students are reserved for CPH (and 4 seats for AAL). Seats for VIP members remain the same. This suggestion will be discussed. Enclosure 2023.3 – 10 9. 15:45 Messages Enclosure 2023.3 – 10	8.	15:00		ТКМ	Enclosure 2023.3 – 8
nåder i studienævnet) With the increase of students in CHP campus and decrease in AAL campus, we should consider whether the distribution of seats between campuses in ESN should be updated for the next election period. Enclosed are the students numbers. TKM suggests that 2 seats for students are reserved for CPH (and 4 seats for AAL). Seats for VIP members remain the same. This suggestion will be discussed. 10. 15:30 Dispensation application Enclosure 2023.3 – 10 9. 15:45 Messages Image: Comparison of the subject to			suggests that all pre-reqisitives for courses are marked as "Anbefalede forudsætninger for		
crease in AAL campus, we should consider whether the distribution of seats between campuses in ESN should be updated for the next election period. En- closed are the students numbers. TKM suggests that 2 seats for students are reserved for CPH (and 4 seats for AAL). Seats for VIP members remain the same. This suggestion will be discussed.10.15:30Dispensation applicationEnclosure 2023.3 – 109.15:45Messages10.16:00Any other businessEnclosure 2023.3 – 10	9.	15:15		ТКМ	Enclosure 2023.3 – 9
9. 15:45 Messages 10. 16:00 Any other business			crease in AAL campus, we should consider whether the distribution of seats between campuses in ESN should be updated for the next election period. En- closed are the students numbers. TKM suggests that 2 seats for students are reserved for CPH (and 4 seats for AAL). Seats for VIP members remain the		
10. 16:00 Any other business	10.	15:30	Dispensation application		Enclosure 2023.3 – 10
	9.	15:45	Messages		
11. 16:05 End of meeting	10.	16:00	Any other business		
	11.	16:05	End of meeting		



Best regards Tatiana K. Madsen